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**Objective:** ICT-2011.5.4 ICT for Ageing and Wellbeing

**Project website address:** [www.aaliance2.eu](http://www.aaliance2.eu)

## **D6.1 AALIANCE2 website handbook**

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<b>Dissemination Level</b>		
<b>PU</b>	Public	
<b>PP</b>	Restricted to other programme participants (including the Commission Service)	
<b>RE</b>	Restricted to a group specified by the consortium (including the Commission Service)	
<b>CO</b>	Confidential, only for members of the consortium (including the Commission Service)	<b>X</b>

## Document History

<b>Version</b>	<b>Date</b>	<b>Author</b>	<b>Summary of Main Changes</b>
1.0	05-09-2013	Teresa Pagliai (SSSA)	First report submission
1.1	01-10-2013	Teresa Pagliai (SSSA)	Update of the document

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## **Executive summary**

A new project website has been realized following the comments and suggestions of the reviewers. This report gives a short explanation of the main characteristics and functionalities of the website.

## 1 Public website

The url of the project is <http://www.aaliance2.eu>, the website is managed by SSSA.



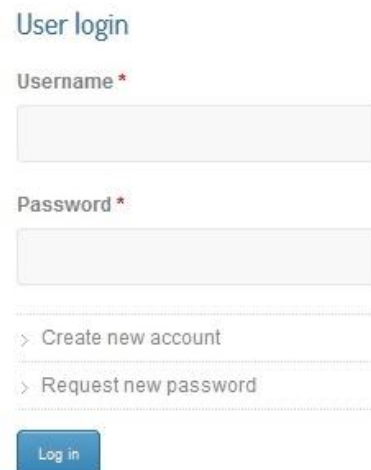
**Fig 1: Visible sections for anonymous users**

The site is multilingual and the current language can be changed from the dropdown menu that is on the top left corner of the page. The integrated Google translation tool provides translations in more than fifty languages.

On the top right corner is located a group of icons that give access to important content and to the social media:

- the Repository of Standards
- the contact page
- the LinkedIn group
- the RSS feeds
- the login page

Figure 1 shows how the menu appears for the anonymous users.



The image shows a 'User login' form. It includes a 'Username \*' field, a 'Password \*' field, and a 'Log in' button. Below the password field, there are two links: '> Create new account' and '> Request new password'.

**Fig 2: User login form**

### 1.1 Description of the section contents

**News** shows all the latest articles and news published on the website and displays a daily updated press release with the news related to the AAL world. The subsection Documents collects relevant reports concerning the healthcare, ehealth and AAL issues.

The section **Project** collects all the information related to AALIANCE2, shows the outcomes of the project grouped by work package, a summary of the project and a list of the involved partners.

In **Results** can be downloaded all the public deliverables, the best practices related to the AAL field and the most important documents written during the AALIANCE project.

The **Newsletter** section allows subscribing to the project newsletter and downloading all the past issues.

**Network** is the work in progress area that will show the opportunities offered by the AALIANCE2 network.

In the next paragraphs some sections are individually presented and the possible partners' contributions are highlighted.

### 1.1.1 Home



**Fig 3: the structure of the homepage**

The homepage is structured as follows:

- area 1 displays a slideshow of 3 images related to important activities of AALIANCE2 or AAL events and is showed in the home only;
- area 2 displays two quick links to the information that are most relevant for the project and is showed in the home only;
- area 3 shows the last five press news created on the website and is a fixed part in the website structure;
- area 4 displays a calendar with the current day highlighted in light blue and the days where there are AAL events in yellow;
- area 5 shows a teaser of a selection of the latest articles and events created in the website and is displayed in this format in the homepage only.

#### **1.1.1.1 How partners can contribute**

Partners can suggest events to add in the calendar, providing at least a short description and a website. Contribution should be sent to [f.cavallo@sssupsup.it](mailto:f.cavallo@sssupsup.it) and [t.pagliai@sssupsup.it](mailto:t.pagliai@sssupsup.it).

#### **1.1.2 News**

By clicking on this section a page with all the latest articles, events and news published on the website is displayed.

The subsection **Press news** shows the press releases related to healthcare, telemedicine, wellbeing, EU news. Each entry is categorized with tags, which can be clicked to do a research based on specific keywords.

The subsection **Documents** displays some relevant reports realized by EU projects and consultants concerning the healthcare, ehealth and AAL fields.

#### **1.1.2.1 How partners can contribute**

Every partner can contribute to this section sending to [f.cavallo@sssupsup.it](mailto:f.cavallo@sssupsup.it) and [t.pagliai@sssupsup.it](mailto:t.pagliai@sssupsup.it) links with the on-line news. It is preferred adding page written in English, but articles in one of the languages of the consortium members are fine as well.

Partners can also send information about new reports and publications related to the healthcare and AAL issues.

#### **1.1.3 Project**

This is one of the core sections of the website that displays all the information about the project aims, structure and partners. Under each work package are grouped the reports, the deliverables and main outcomes of the project.

#### **1.1.3.1 How partners can contribute**

Partners can send articles, reports and other contributions related to the project activities and results.

#### **1.1.4 Results**

In this area are collected all the public deliverables, grouped by work package and downloadable in pdf format, the best practices in the AAL field and the Roadmap 2010 and Strategic Research Agenda 2010 produced during the AALIANCE project.

#### **1.1.4.1 How partners can contribute**

Concerning the **Best practices** subsection, contributions from the partners are extremely appreciated. Our ambition is creating a complete repository that collects a broad range of best practices coming from different type of stakeholders. A description and the logo of the organization involved are preferably required.

## 2 Reserved area

### 2.1 Type of accounts

Authenticated users have different privileges based on the role of the account. Except for the administrator role, 3 different roles can be associated to a user:

1. Logged in: authenticated user without privileges
2. Member: user that is in the Consortium
3. Expert: user that gives a contribution to the AALIANCE2 documents

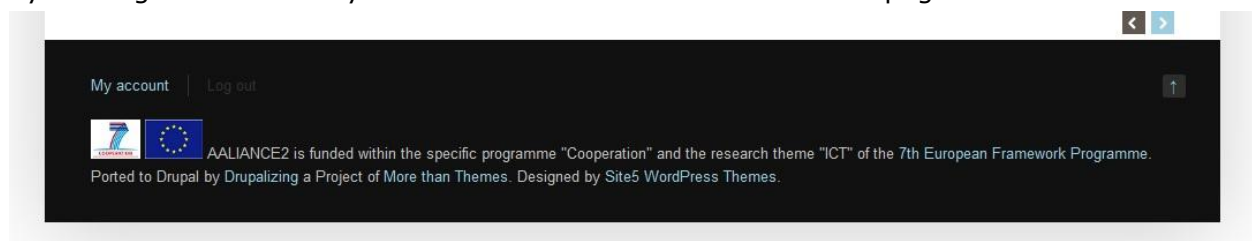
The AALIANCE2 members have an account with both the role member and expert.

After the login the consortium members can access to other reserved sections and subsections:

- **Archive**
- **Private**
- Network > **Members** (to do)

### 2.2 How to manage the account and to logout

It is possible to edit all the information associated to the account, except for the username, by clicking on the link "My account" at the bottom left of the webpage.



**Fig 4: Hot to manage the account and logout**

The "Log out" link is next to the "My account" link.

### 2.3 Overview of the reserved sections

After the login, the users with member and expert roles can see in the top menu some new links.

#### 2.3.1 The Archive

The **Archive** area allows the users to enter in a repository of private and public documents. By clicking on the Archive menu link is at first displayed a page with the latest uploaded files (Fig 5).

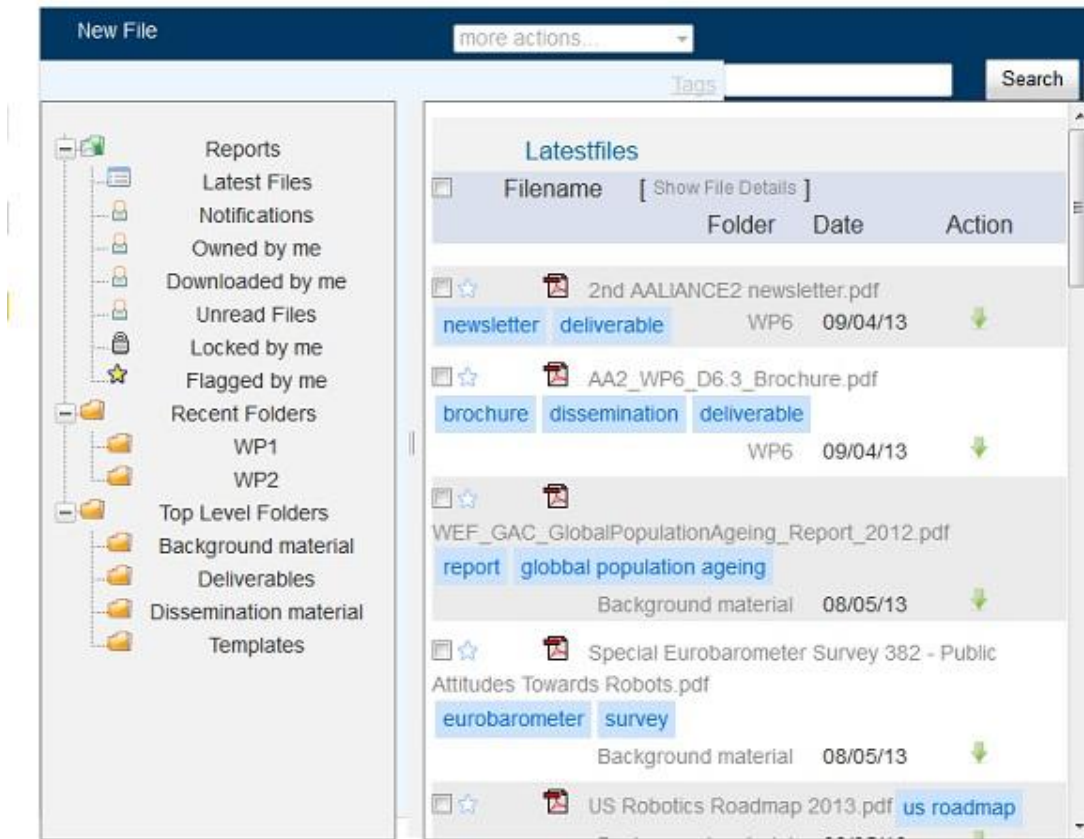
A navigation menu on the left give access to the functionalities and folders of the repository:

- Under *Reports* are available quick links to recent added files, flagged documents, unread files;
- Under *Recent folders* it is possible to see the latest folders created;
- Under *Top level folders* all the created folders can be accessed.

One folder for each work packages has been created under the main folder **Deliverables**. Besides, all the useful reports and various materials have been uploaded in the folder **Background material**. Two more folders, **Templates** and **Dissemination material**, have been created to store all the AALIANCE2 templates and the brochure and logo of the project.

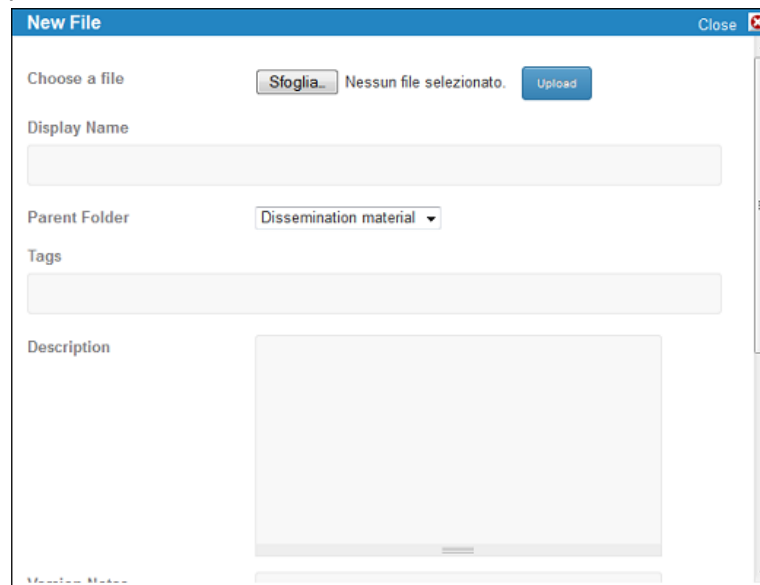


## Archive



**Fig 5: the first page of the Archive**

All the members of the consortium can add new files in a folder, by clicking on the "New file" link on the top left corner of the archive area.



The 'New File' form includes the following fields and controls:

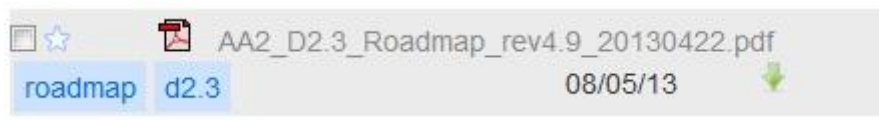
- Choose a file:** A button labeled 'Sfoglia...' (Browse) and a status indicator 'Nessun file selezionato.' (No file selected), followed by an 'Upload' button.
- Display Name:** A text input field.
- Parent Folder:** A dropdown menu currently set to 'Dissemination material'.
- Tags:** A text input field.
- Description:** A large text area for entering a description.

**Fig 6: the form to fill in to add a new file**

For each file a Display name, the Parent folder where to store it and optionally some tags have to be added.

The check Email notification at the bottom is not relevant and can be unchecked.

In the archive both a general search and a search by clicking on a specific tag can be done.



**Fig 7: a file in the archive**

A file stored in the archive can be marked as favourite by clicking on the star on the left of the name and can be downloaded by clicking on the green arrow on the right.

### **2.3.2 Private**

This section has been set up to store the draft documents that require a contribution of expert people.

The contribution area shows all the documents that in a certain moment need suggestions or corrections.